



SC AVIATION SAFETY COUNCIL
MEETING MINUTES
February 5, 2009
Teleconference

ATTENDEES

Donnie Mullis/Chair (Helieast)
Keat Pruszenski (Michelin)
Eric Barfield (Hope Aviation Insurance)
Dwayne Pittsenbarger (FAASTeam Program Manager)
Chris Peterson (Walterboro Airport Manager)
Cecil Tune (Certified Aviation Solutions)
Jarod Spencer (Special Services Corp)
Cliff Jenkins (Milliken Aviation)
Wayne Eddy

Meeting called to order at 08:54AM

- January 15, 2009 Minutes motion made and approved as written.
- Treasurer's Report (Cecil Tune):
 - Balance on hand after \$200 deduction for web services: \$7693.76
 - Web Service due and payable: \$200. Represents 8 hours of work for web design for the current Wings Weekend activity. Motion made and passed to pay for this service.
 - GMU Tenants: 4 sponsors found for a total of \$1000 contribution. Cecil will take the list from Wayne Eddy and remind them to contribute and give their ad copy for the event.
 - Another \$500 is expected from Don Baldwin
 - Another \$500 is expected from Interstate Turbine
 - This income alone should pay for the brochure.
- Wings sub-committee status/reports:
 - Air Operations: Sonny reports this is 85% finished and will be ready by 1 March.
 - Web site/SPANS: **We need to formalize agenda first**, and then FAASTeam needs to post in SPANS to provide Dustin the URL for the SCASC web site.

Dwayne reports there is no way to combine into one site function. It can be seamless to start at the SCASC site, then link to SPANS which will generate a function to generate user ID and password in order to complete registration for Wings credit. Walk-ins can get Wings credit by signing a roster upon registration.

➤ Program:

Seminars tentative:

FAA Wings program overview
Airspace/Mid-air collision avoidance with military (Lt. Col. Wilkerson)
Takeoff/Approach/Landings – FAA Speaker
Lunch
GPS/WAAS Implementation – Larry Oliver
Aircraft Tire Safety – Keat Pruszenski
Pilot Judgment Focus – TBA

It was decided to expedite this onto the web site in order to finish the web registration process.

- Safety and Security: CAP has this under control.
- Food: Donnie will contact Carl Washburn at G'Ville Tech regarding student money making opportunity for lunch. If not interested, we will pursue other alternatives. As a contingency, we will ask for a \$5.00 donation and find a suitable vendor. No evening function is planned for the day of the event, but the council will sponsor coffee/donuts, drinks during the day, and Pizza that Friday night to sponsor the CFI event.

Motion made/passed to fund FAAS Team Friday CFI function for coffee/donuts.

- FAAS Team: Several committed from FSDO and FAAS Team to staff the event/registration/SPANS/Wings administration. They will bring Laptops to facilitate SPANS training. We need a booster to allow internet in Hangar 2, or a repeater from Special Services. We will focus on this during our meeting on 12 March. We will need to set up chairs/tables on Thursday for this event, but Hangar 2 will need to be set up on Saturday morning due to current tenants using it.

Postcards can be sent after the URL is established to communicate the event.

➤ Budget Review:

\$7693.76 available plus another \$3000 from the SCAA.

One expense to consider is the 25 gift cards @ \$100 each.

- CFI Recruiting: it is hoped that the SCASC Sponsorship and gift cards will be enough motivation to attract CFI's for the event.
 - Go/No-Go Decision:
 - Facilities arranged
 - Chairs and table resources are available
 - Set up resources available
 - March 12 meeting is time to get into critical details
 - FAA needs a CFI flyer: Eric Barfield to provide.
- Motion made and passed to continue with Wings Weekend 2009.

- The Chairman's Pink Elephant discussion:
 - Michelin informed that they can no longer support the Safety Council with much regret.
 - Honeywell Status is uncertain with change of status of Wayne Eddy. Donnie to contact Honeywell for future participation.

This brings the question of Individual Membership. The charter provides for "members representing industry". Fortunately, there are no "rigid" by-laws. This is a working committee not oriented towards "status" or vanity. As well, the SCAA set precedence for individual membership, not just airport membership. It was recognized that the membership of Keat Pruszenski and Wayne Eddy was most prominent. Therefore, a motion was made and passed to accept individual membership of both Keat and Wayne, to serve as best they can in future meetings.

Keat learned that Michelin can participate up to and including Wings 2009. Afterwards, Keat promised to lend his conference account for future meetings and would give the chairman the moderator password if he could not attend.

- Conferencing

The teleconference number is 1-866-242-0852, pin 277133#.

Dustin is to help develop a network connection for same-time access on computers. (Cecil to handle).

- Shirt order: we are only 12 for a goal of 20. Donnie will forward to members Wayne Eddy's e-mail seeking shirt orders to fill the minimum. We don't need members going around during Wings wishing they had one.

Reminder to all members: contact Wayne Eddy with your shirt order at weddy51@gmail.com

- Next meeting: February 26th by teleconference sponsored by Michelin starting at 0830.
- Following meeting: March 12th at Special Services conference room starting at 10:00
- Final meeting: March 26th TBD.

Air Operations (Francis Smith - CAP, GMU Tower)	Flight School Resources (Keat, Cecil, Dwayne)	Security & Safety (Cindy – Cliff, Chris)	Facilities, Transportation & Lodging (Cecil, Keat, Wayne)	Program (Eric Barfield, Keat, Donnie)	Budget (Cecil, Keat, Eric, Donnie, Wayne, Dustin)	Publicity (Wayne Eddy, Keat, Cecil, Cliff)	FAA (Dwayne, Scott Camp & Todd Clamp)	Registration (Dustin Bragg, Stan Mays)	Food (Donnie, Scott, Stan, Carl)
Aircraft Management	Prospect for Flight Schools/Instructors	GMU Coordination	Lodging	Plan of Action; Milestones/Deadlines	Sponsors	Hand Outs, CFI Gift	Wings Administration	Registration Packet Creation	Meal plan
Aircraft Resources	Send e-mail to notify	Parking	Tables, Chairs	Seminar Speakers	Fund Raising	Brochures	Computer data entry	Pre-Registration	CFI Event
ATC Coordination, NOTAM	Vouchers: Instruction, Overnight lodgings	Ramp Layout	Audio Visual for Hangar	Organization	DOA	TV, Radio/Magazines/ Newspaper	Computer procurement & setup	Registration/Pre-Registration	Post Party (?)
CFI Briefing		TSA	Restrooms – designate/specify	Seminar Schedule	FBO's	Posters	CFI's	Managing CFI's Registration	
Dispatch		First Aid/EMS	Volunteer Coordination Set Up and Clean Up	Web-site	Local Aviation Infrastructure	Letters of invitation	SPANS training	Letters - Mailouts	
Aircraft Service		Badge Checks	Trash removal strategy		Maint. Org.	T-shirts Caps Booby prizes		Site Registration: Plan/Org/Execution/Admin	
Ground/Air Communication		Tie Downs	Vendors – Pilot Supplies		Local businesses	Flight Schools – flight			