



## SC AVIATION SAFETY COUNCIL MEETING MINUTES

January 10, 2008  
FAA FSDO – Columbia, SC

### ATTENDEES

Keat Pruszenski/Chair (Michelin)  
Eric Barfield/Vice Chair (Hope Aviation Insurance)  
Cindy Aulbach (CASA of SC/CAP)  
Paul Bass (Eagle Aviation)  
Dustin Bragg (FracTrade)  
Scott Camp (FAA)  
Dick Hitt (FAA)  
Stan Mays (Michelin)  
Donnie Mullis (Aviation Group of Charleston)  
Michael O'Donnell (SC Division of Aeronautics)  
Francis Smith (Civil Air Patrol)  
Bob Sutherlin (FAA-via conference call)  
Cecil Tune (Certified Aviation Solutions)

### **Meeting called to order at 10:00AM**

- Previewed/passed agenda.
- Reviewed/passed minutes from 11/16/07 meeting.
- Finance. Transfer of Treasurer's duties from Kip Pratt to Cecil Tune has been completed. Cecil reports our current checking account balance is \$7,212.97, including recent \$2,500 deposit representing remaining SC Aviation Association's Wings Weekend 2007 contribution. There are no known outstanding debts at this time. Donnie Mullis had some out-of-pocket expense for shipping unused tie down rope from WW '07. Agreed to maintain his company as Silver Wing Sponsor (\$1000 level) for 2008 Wings Weekend with his additional \$500 contribution to offset his 2007 expense. SCAA has reportedly approved another \$5,000 contribution for Wings 2008 and will again be a presenting sponsor, along with SC Division of Aeronautics. Hope Aviation plans to maintain \$500 Bronze Sponsor for WW '08. This means the Council would have about \$13,212 available for 2008 funding. (We are attempting to conduct Wings Weekend 2008 for just under \$10,000, if possible, to maintain residual funding for future activities.)

- Future SCASC meetings scheduled as follows (all meetings to take place at the SC Division of Aeronautics facility at Columbia Metro Airport/CAE since this will be the host location for Wings Weekend 2008):
  - Thursday, February 14, 2008 10AM-3PM
  - Thursday, February 28, 2008 10AM-3PM
  - Thursday, March 6, 2008 10AM-3PM
  - Thursday, March 20, 2008 10AM-3PM
  - Friday, March 28, 2008 Pre-event Setup
  - Saturday, March 29, 2008 Wings Weekend
  
- Provided overview of Wings Weekend to Paul Bass, Vice-President of Operations for Eagle Aviation. Advised that we expect up to 100 airplanes and perhaps 250 attendees at the Wings event, depending upon weather. Eagle is willing to support the event in a big way with perhaps some of the following: ramp space, van service, fuel discount, ice, 80 chairs, 10 tables, some door prizes, and cooker for hangar party. They will check their catering source to see what the cost would be for box lunches too. Eagle ARINC frequency available too, if needed. Agreed that Eagle's in-kind service is worth \$1,000 Silver Wing Sponsorship. Paul will work on getting us ad copy for the WW program.
  
- Discussed hangar party idea. This ate up over half of the WW budget before, with limited results. Paul Bass advises they can assist putting on a cook out at the end of the day that would be much less expensive than having a catered event. Some supplies can even be purchased during the day once a better idea is attained as to how many will attend. Donnie Mullis will hand off his Safety/Security duties to CAP and take over the Food role and will coordinate with Paul accordingly.
  
- Civil Air Patrol has reserved WW '08 as an event on their Wing calendar. They will coordinate planned ops with Paul/Eagle and also involve Columbia air traffic control personnel. Columbia Airport Operations (Chuck Henderson) is willing to support the event as well.
  
- Bob Sutherlin advises that a Safety Program Manager out of Atlanta Southern Region will take over South Carolina territory. Bob has committed to supporting SC until Wings Weekend '08 is complete and will bring FAASTeam folks out of Atlanta with him to the event. Bob and Cecil will work on getting WW announcement out on SPANS when the time is right. In addition, the FAA has committed to mailing WW flyers to those not registered on SPANS (possibly as many as 6000 to SC as well as Charlotte, Augusta and Savannah areas). Bob thinks we need to include the Light Sport Aircraft community, perhaps by inviting an LSA dealer to showcase an airplane during the event. The FAA will need an area for a couple computer terminals with internet connection for SPANS registration and new Wings program demos. (Mike reports that DOA has hard wire and Donnie can bring a router to use for the day.) Bob needs 1 hour to conduct the CFI briefing at 730AM on Saturday morning. Seminar attendees must sign roster in order to get seminar credit. Attendance at one seminar will likely count for ¾ credit so attendee would need to attend at least 2 seminars to get the requisite 1-hour seminar credit.

Seminar content must be pre-approved (email him preliminary agenda). The FAA will issue on-site Wings certificates for those who have completed Wings under the new program. Will let us know later today whether volunteer CFIs can have their CFI renewed by instructing at Wings Weekend, like before.

### **Break for lunch at 11:30AM / Reconvened at 12:40PM**

- Reviewed preliminary seminar agenda and proposed layout of the DOA hangar. Will have to make some changes since Robert Sumwalt will likely be out of the country. Also, need to re-visit DOA facility since Dept of Commerce office furniture may still be in the hangar (would need to re-configure classrooms, check for lighting, etc).
- Keat, Cecil and Donnie will follow-up on flight school resources/aviation assets for the event. Looks like we may have as many as 8 aircraft available so far. This is a priority item. Discussed budgeting for CFI incentives.
- Conferenced-in via phone Wayne Eddy of Honeywell. He is hopeful that he can continue to support SCASC but not sure yet. Keat and Cecil will meet with him later this month to go over publicity needs. Empowered them to produce Wings flyer for immediate publication and distribution since the event is so close. They will try to have them ready before our next meeting in February. Ad copy deadline for program will be February 28, 2008. Mike O'Donnell will publicize the event during his speech at SCAA conference in Hilton Head. Will also have SCASC material at their booth. Will not do press release this year but will try to get WIS NewsHawk helicopter to cover the event, perhaps provide static display? Coordinate web updates through Eric to be passed along to Dustin for uploading to [www.scaviationsafety.org](http://www.scaviationsafety.org).
- Wings 2008 Planning Structure:
  - Air Operations/Security/Safety: Civil Air Patrol
  - Facilities/Program: Eric Barfield
  - Budget: Cecil Tune, Keat Pruszenski & Eric Barfield
  - Publicity: Wayne Eddy (?), Keat & Cecil
  - FAA: Scott Camp, Dick Hitt & Bob Sutherlin
  - Registration: Dustin Bragg
  - Food: Donnie Mullis
  - Aircraft/CFI Assets (new category this year): Cecil, Keat, & Donnie
- Wings 2008 Budget:
  - \$2,000 tables, chairs, etc.
  - \$4,000 food (breakfast, box lunch, cookout)
  - \$2,000 advertising
  - \$500 CFI incentive
  - \$8,500 (max \$10,000)
- New Business:

- Vice-Chair term expires 02/28/08. Floor is open for nominations and will vote on a new Vice-Chair at February 14 meeting.
- SCASC recruiting brochure. Eric to email publisher file to Francis Smith as he may be able to produce locally. Otherwise, consider outputting at Kinko's to reduce cost; try to have ready for SCAA Hilton Head convention (February 6).

### **2:40PM – Meeting Adjourned**

- *Next Meeting **Thursday, February 14, 2008 at 10:00AM** (Location: SC Division of Aeronautics Hangar – Columbia Metro).*

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